Chairwoman Schmidt called the meeting to order at 6:18 p.m.

**PROXY VOTE REVIEW – CHAIRWOMAN LORI SCHMIDT**

The Board Chair recognized to the board members that a quorum was in order to conduct business.

**MINUTES**

Copies of the minutes were made available in member packets.

*The minutes of the February 27, 2019 meeting were approved on motion by Chris Casavale and seconded by Dave Perla. The motion passed unanimously by members Schmidt, Bendel, Schaffer, Witherell, and Gellasch, with no abstentions.*
PRESENTATION

Tim Marcovecchio from World Class Industrial Network presented SEWN’s transition over to the Salesforce CRM platform. The organization received 10 free licenses (a roughly $15,000 value) as part of the Salesforce NonProfit program. The new database was launched at the end of April. WIN will continue working with SVA to implement a Technology Dashboard to look at other features of Salesforce the organization can utilize.

STAFF REPORT

Tom Croft provided the Executive Director Report noting the following highlights:

- Meeting with DLI regarding the Layoff Aversion Playbook
- BizWorks implementation
- Asst Secretary Cipriani is proposing SEWN make a presentation to the Economic & Workforce Command Center staff
- Several states have requested the Layoff Playbook. Have a call with Louisiana next week.
- SEWN will be mentioned in upcoming policy research
- Capital Roundtables are progressing with 20 public leaders responding
- The Heartland Fellowship is starting its 3rd year at the beginning of June

Bob Value provided the following highlights on SEWN:

- 26 active clients
- 41 Engagements this year; saved jobs in 26 of those
- Around 1100 jobs saved thus far with an anticipated year end of around 1300
- Worked with 70 other companies through referrals/visits that have not yet been converted to clients

Carrie Mihalko provided tabled her report and asked new member Patrick Bendel from New Century Careers to provide an overview of what their organization does. NCC provides free machining training at their facility on the South Side of Pittsburgh. They are also opening two other training facilities in McKeesport and Westmoreland County.

FINANCE COMMITTEE

Chris Casavale reviewed the financial dashboard and P/L statement. There has been no activity on the Line of Credit. The draft audit will be circulated to Committee members. A call with then be scheduled with Holsinger to address any concerns before being sent to the full board for approval.

The Finance Committee report was approved on a motion by Tyler Gellasch and seconded by Rob Witherell. The motion passed unanimously by Casavale, Perla, Schaffer, Schmidt, and Bendel, with no abstentions.

PERSONNEL COMMITTEE

The Personnel Committee did not have a report for this time period but will convene to address the Union contract by mid-June.
DEVELOPMENT COMMITTEE
Jeffrey Schaffer addressed the need for more board members. The committee will convene over the summer to come up with recommendations for Tom.

The Development Committee report was approved on a motion by Chris Casavale and seconded by Dave Perla. The motion passed unanimously by Schaffer, Schmidt, Bendel, Gellasch, and Witherell, with no abstentions.

PROGRAM/TECH REVIEW COMMITTEE
The Program/Tech Review Committee did not have a report for this time period.

OLD BUSINESS
No old business to report.

NEW BUSINESS
Guests from DLI Oversight thanked the board for their assistance and participation in the visit. They reiterated they are here to provide technical assistance as need to ensure the success of our SEWN program.

The formal meeting adjourned at 7:05 p.m.